

Employment Opportunity  
**Environmental Educator**

*August 2021*

**Position Title:** Environmental Educator  
**Status:** Full-time/Non-Exempt (approximately 40 hours/week)  
**Reports To:** Education Director  
**Timeline:** August 2021

**Overview:** Pepperwood is seeking an **Environmental Educator** to assist with the development and delivery of educational programming offered by the Pepperwood Foundation. Pepperwood is a 501(c)3 nonprofit organization with a mission to inspire conservation through science. Pepperwood owns and operates a 3,200-acre preserve in Sonoma County dedicated to ecological research and education. The Dwight Center for Conservation Science, a 9,400 square foot LEED-certified green building, provides the base for Pepperwood's program delivery. Pepperwood is a place where science and community come together to solve today's most pressing environmental challenges. Pepperwood is committed to creating an inclusive work environment and strongly encourages people of color to apply. Pepperwood works with researchers from around the world to address challenges facing land and water managers today and we translate results into educational tools and practical solutions for our community. Our goal is to ensure that humanity thrives together with a vibrant natural world. Please learn more about our programs at [www.pepperwoodpreserve.org](http://www.pepperwoodpreserve.org).

**Job Summary:** The **Environmental Educator** will be a key member of the education team, which includes another Environmental Educator, the Indigenous Education Coordinator, the Education Program Coordinator, and the Education Director. This position focuses primarily on teaching and program development with some elements of evaluation. Teaching will include the elementary school field trip program (Students Conducting Environmental Inquiry, or SCENIQ), our summer institutes with teens (TeenNat and various week-long programs), summer camp, and community hikes and natural history classes. This position will co-teach the University of California (UC) Naturalist Certification Course and Climate Stewards Certification Course. Additional tasks include some time supporting our Research and Preserve Management team and other Outreach needs. Other organization-related tasks may be assigned. This position reports to the Education Director. The successful applicant will be a team player, yet also able to work independently when required, with excellent time management and organizational skills. This position will be required to work occasional weekends and evenings.

**Essential Functions:**

- Leads groups of students and adults on hikes and in classroom activities through the SCENIQ, community education, TeenNat, Learning Landscape, and UC CalNat and UC Climate Stewards programs (teaching onsite up to 4-5 times/week)
- Works with the Education Team to create, review, and refine curriculum for current education programs
- Develops and creates virtual programming, including short videos for YouTube
- Works with Research and Preserve Management team on various projects as needed
- Enters evaluation and user data
- Participates in organization-wide meetings and events
- Supports tabling and other special events including occasional weekend or evening programs on- and off-site
- Provides general support for organization activities as needed, including classroom and building organization and support
- Demonstrates excellent teamwork in all interactions with staff, volunteers, partners, and the public
- Demonstrates the ability to work independently with good time management
- Serves as an ambassador of Pepperwood to our members and the public

**Essential Requirements:**

- Minimum B.S. degree in the natural sciences, environmental studies, or a related field
- Minimum 2-4 years experience teaching elementary, middle, and/or high school children in formal or informal environments
- Spanish speaker and/or familiarity with bilingual programming and cultural awareness
- Excellent verbal and written communication skills, including computer proficiency in MS Office and Google Suite
- Excellent organization and time management skills
- California driver's license and good driving record
- Ability to identify Sonoma County flora and fauna
- Willingness to obtain a Wilderness First Aid certification within two months of employment
  
- Certified as a UC CalNat and UC Climate Stewards Instructor or willingness to obtain certification within three months of employment

**Ancillary Functions:**

- Participates in organization-wide committees
- Supports special events including occasional weekend or evening programs

**Non-essential preferences:**

- Experience working at a nature preserve or natural history museum
- Fluency in Spanish and/or native Spanish speaker
- CPR and Wilderness First Aid certificates
- Web design or programming experience
- Experience with MailChimp and Salesforce
- Class B license

**Work Environment:** Work occurs primarily in the field on the preserve, in the *Dwight Center*, and in area classrooms with some travel required. Field teaching can be in extreme weather and includes hiking over uneven terrain. Poison oak, ticks, and rattlesnakes are common.

Office setting: cubicle workstations, artificial lighting, public spaces, and classrooms. Sometimes solitary. Area classrooms: artificial lighting, portables, conventional classrooms, and outdoors. Local travel required, generally within 30 miles of Pepperwood to local classrooms.

**Physical Requirements:** Ability to hike over uneven terrain up to 1-5 miles per day. Ability to work under adverse weather conditions. Ability to lift up to 30 pounds. Safely operate Pepperwood vehicles. Office work station requires extended sitting and fine finger movements. Visual capacity to work with a computer screen, and develop and review written, print, and online media. Mobility required to navigate the two-story Dwight Center.

**To Apply :** Please email your resume, cover letter, and three references with contact information to [hr@pepperwoodpreserve.org](mailto:hr@pepperwoodpreserve.org) with the subject line: **Environmental Educator**. Position will be open until filled, with an expected start date in August, 2021.

Pepperwood is an equal opportunity employer and prohibits unlawful discrimination based on race, religion, color, sex, age, or marital status.

**Compensation:** \$20-25 per hour based on experience; includes excellent benefits, such as Vacation, Sick and Holiday pay, medical and dental coverage, 403b retirement plan, and others. Great work environment.